REQUEST FOR EXPRESSIONS OF INTEREST

CONSULTING SERVICES – INDIVIDUAL CONSULTANT

**Republic of Serbia**

**Serbia National Disaster Risk Management Program: Scaling Up Resilient Infrastructure Project**

Grant No.: GFDDR Grant no: A 7621

**Assignment Title: Project Coordinator**

**Reference No**. (as per Procurement Plan): **S 4.4.**

The Republic of Serbia has received financing in amount of USD 1 020 000,00 from the Japan (“Donor”) that will be administered by the World Bank toward the cost of the Grant: “**Serbia National Disaster Risk Management Program: Scaling Up Resilient Infrastructure Project**”, and intends to apply part of the proceeds for consulting services to be procured under this project.

The scope of the assignment will include: implementation of project activities, ensuring effective and efficient coordination of all activities associated with the project, in full compliance with the requirements and procedures of the World Bank and the Government of Republic of Serbia where it is applicable; planning, organizing and coordination of implementation of project components, activities, and operations; ensuring full compliance with directives of the World Bank (WB); producing six-monthly progress reports, annual reports, mid-term review reports, and project completion reports; working closely with World Bank during project supervision activities, facilitating the preparation of mid-term review (MTR) and project completion report (PCR) by the PMU; proposing possible means of improving implementation where necessary; leading policy dialogue and liaising with relevant in-country and regional programs and projects; recruiting, managing and evaluating support personnel and coordinating all training activities of the project staff; coordinating activities for the development of National Risk - informed planning Platform; coordinating activities for Piloting Risk - informed planning Platform; carrying out any other project related activities that are assigned by the PMU.

The Consultant assignment will last till the June 2020. The Consultant will be engaged full time.

Required qualifications and skills: University degree awarded following the completion of a study of at least four years' duration; At least seven (7) years of professional experience; A minimum of three (3) years of experience as Project Coordinator under projects financed by the World Bank and/or other international development institutions; Good spoken and written English language; Excellent communication, interpersonal, and team working skills; Strong leadership, management, and technical skills with proven project management experience; Knowledge and skills in PC-based office applications is essential; Knowledge and skills in Photoshop and WordPress would be considered as an advantage; License for Disaster Risk Assessment and Emergency Protection and Rescue Plans would be considered as an advantage.

The detailed Terms of Reference for all of the consulting services is posted on the website of the Public Investment Management Office at [www.obnova.gov.rs](file:///C%3A%5CUsers%5CKorisnik%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CTemporary%20Internet%20Files%5CContent.Outlook%5CPMIX8YPK%5Cwww.obnova.gov.rs) .

The Public Investment Management Office (PIMO) now invites eligible Consultants to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services (scanned diplomas to be sent with CV).

The evaluation criteria for assignment:

* **General qualifications (**30 points)
* **Adequacy for the Assignment** (50 Points)
* **Specific experience relevant for the assignment** (20 Points)

The attention of interested Consultants is drawn to paragraph 3.16 and 3.17 of the **World Bank’s Procurement Regulations for IPF Borrowers – Procurement in Investment Project Financing Goods, World, Non-Consulting and Consulting Services, July 2016, revised November 2017** (“the Regulations”) setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the Open Competitive Selection of Individual Consultants as set out in the Regulations.

Further information can be obtained at the address below during office hours 09:00 to 15:00 hours.

Expressions of interest in English language must be delivered in a written form to the e-mail address below, by April 1, 2019, 12:00 hours, local time.

**Public Investment Management Office**

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